

**BERKLEY PUBLIC LIBRARY
BOARD MEETING MINUTES
APRIL 16, 2025**

PRESENT: Matt Church, Library Director; Amanda Rhoda, Chairperson; Margaret McGee, Christina Grimm, Rita Van Brandeghen, Board Members; Ross Gavin, City Council Liaison. Carol Hermann, absent excused.

Call To Order:

- Meeting was called to order at 7:02 by Amanda Rhoda.

Public Comments:

- There was no one from the community present.

Approval of the Minutes from the March 19, 2025 meeting;

- Margaret McGee moved to approve. Seconded by Rita Van Brandeghen. The Board unanimously approved the minutes as printed.

Librarian's Report:

- Library Staff and the Friends held a retirement party for Karen Tower on April 3, 2025. She retired on March 31, 2025. She was hired in 1998.
- Michelle Sabourin was promoted to Library Clerk from Library Desk Assistant.
- Rebecca was a judge at Angell Elementary's Battle of the Books on March 13.
- Teaching Tech Proficiency to Seniors, a virtual training session, was attended by Suzy and Lisabeth.
- Matt continues to attend the regular city department head meetings.
- Library programs continue to be well attended.
- The Friends and Vibe Credit Union will sponsor Summer Reading Programs this year.
- There were roof leaks in the youth area and staff room. Repairs have been made with no more leaks.
- The Friends will hold a book sale May 16 and 17. Margaret McGee won the Friends raffle.

Old Business:

- Circulation was up in March.
- Matt reported that the Michigan activity Pass and Mel could be impacted by government cuts.

New Business:

- Matt and Amanda attended a meeting for City Boards and Commissions. The City will interview new candidates for Boards and Commissions. Interviews will be done twice a year in February and July. There will be streamlining of a number of activities. One of which will be providing a template for organization minutes.

Updates from City Council:

- Ross Gavin reported that Council is attempting to bring more uniformity to applying for boards and commissions.
- There are upcoming budget meetings.
- An RFP is being done for legal services.

Adjourn

- Meeting was adjourned at 7:45 pm.

The next meeting will be Wednesday, May 21, 2025 at 7:00 pm.

Respectively submitted,

Rita Van Brandeghen